



St. James UMC Scout Meeting Room Request

Group Name and Number _____

Circle Day of week: M T W Th F

Time requested: _____

List all dates you will meet: (do not write 3rd Tuesday,
write EXACT dates; Example is September 8th and 22nd)

Number of Scouts meeting _____

Number of Adults meeting _____

Name of Leader _____

Home Phone number of Leader _____

Cell Phone number of Leader _____

Email Address of Leader _____

Note: a staff member is scheduled and paid to have the building open and available for your meeting times, please contact Elizabeth Johnson if you cancel a meeting. It is recommended that you put ejohnson@stjamesatlanta.org on your den distribution list to aid in communication of this nature.